

THE CENTRE FOR CREATIVE PHOTOGRAPHY

ENROLMENT FORM

** Please Print Clearly **

Name: _____ Date of Birth: _____
FIRST MIDDLE LAST

Address: _____ Gender: Male / Female

Suburb: _____ State: _____ Postcode: _____

PH: _____ WK: _____ FAX: _____ MOB: _____

Occupation: _____ Employer: _____

How did you find out about the Centre? _____ Previous Student? YES / NO

SUBJECT(S)	Term	Year	Day	Time	FEE
TOTAL INCLUDING G.S.T.					\$

PAYMENT DETAILS

I am paying: (Please Tick) Deposit Only Part Payment (\$_____) Payment in Full

Method of payment: (Please Tick) Cheque Cash Credit Card Other _____

Cheque / Credit Card Number: _____ Expiry Date: _____

Name on Cheque / Credit Card: _____

Cardholder Signature: _____

Please debit my Card:	<input type="checkbox"/> Bankcard	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa	Clerk Int. _____
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Student Signature*: _____ **Date:** _____

**I agree to abide by the conditions outlined on the next page.*

OFFICE USE ONLY	CCP Student I.D.	<input type="checkbox"/> Validity Dates Checked on Credit Card	Please Circle PIF / FBI	Clerk Int. _____
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The Centre for Creative Photography is a private educational institution dedicated to promoting the highest level of photographic art practice. It is committed to helping people explore career options and to mastering their craft while developing artistic talents in search of their career.

We would appreciate your prompt response if you are interested in pursuing studies with us - this facilitates planning, and allows us to fulfill your needs more efficiently.

138 Richmond Road Marleston South Australia 5033. PH.8354 0839 FAX.8354 0840

*Conditions of Enrolment

Fees and Enrolments

- You acknowledge that this agreement takes effect at the time of your signing this enrolment form.
- Your place in a class is only guaranteed on payment of a non refundable deposit taken with enrolment.
- The balance of any fees paid will not be refunded after the term cut-off date. Please refer to the current schedule and note the term cut-off dates.
- It is a policy of the CCP that in the case of a student withdrawing from a course after the term has commenced, **refunds will not be made and the student is liable for any outstanding tuition fees for any classes enrolled.**
- If for any reason a class in which you have enrolled cannot be conducted as scheduled, you will be notified. If there are no other suitable classes offered, then any fees and deposits that have been paid for that class will be refunded.
- Refunds will not be given for any absenteeism in a class. You are most welcome to complete a missed session at a later time within the year however; this session should be attended within *one calendar year of commencement* and only if that class runs during that time.
- In the event of a suitable class not being offered at a later time, you are also welcome to transfer the pro-rated “refund” to facility use.
- Upon your successful completion of the course/s, you will be given a statement of attainment.
- You agree to the C.C.P.’s extended Darkroom and Studio use policy.
- You acknowledge the C.C.P.’s Mission Statement.
- While attending the C.C.P., you agree at all times to use the equipment knowledgeably, safely and responsibly, and to clean up your space before you leave.
- You will report any breakages or mishaps (yours or others) immediately to the person in charge of the session at the time.
- Any breakages due to your negligence will be your responsibility to repair or replace, wear and tear notwithstanding. On no account will you attempt to effect repairs of any equipment.
- The Centre has Public Liability Insurance for personal misadventure that may arise whilst on the premises, however it will not be liable due to mishaps caused by your negligence or abuse whilst on the premises.
- The Centre is not responsible for theft of your items while attending any session - personal security is ultimately your responsibility.